

Westpine Middle SCHOOL
School-Level Parent and Family Engagement Plan (PFEP)
2024-2025

Mission Statement

Our mission is to shape the ideal middle school student to be equipped with critical thinking, problem-solving and adaptability skills to be prepared for a variety of academic and Life challenges.

Engagement of Parents and Families

Westpine Middle School will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs in this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Parent University Annual Title 1 Meeting Open House Whole School Cambridge Parent Night Individual Targeted Parent Counseling for Student Not Making Adequate Academic Yearly Progress Guidance Resiliency Through the Pandemic Panther Parent Night 5th Grade Family Parent Night SAC SAF PTO Mc Teachers' Night Voter's Registration Drive Westpine International Dinner Health and Wellness Drive Parent Coffee Hour Westpine Family Night Community Car Wash

Coordination and Integration

Westpine Middle School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C (Migrant); Title I, Part D (Neglected, Delinquent and At-Risk Youth); Title II (Effective Instruction/Professional Development); Title III (ELL/ESOL) and Title IX, Part A (McKinney-Vento Homeless)[Section 1116(e)(4)].

Count	Program	Coordination
1	<i>Open house</i>	<i>Administration and Teachers</i>
2	<i>Annual Parent Meeting</i>	Title 1
3	<i>PTO</i>	PTO President

4	Chairpersons of SAC/SAF	
5	Cambridge Parent Open House	
6	Title 1 Meeting	
7	6 th Grade Family Parent Night	Administration
8	Mc Teachers Night	McDonalds
9	Voters Registration Drive	Administration
10	Westpine International Dinner	Administration
11	Health and Wellness Drive	Administration
12	Parent Coffee Hour	Administration
13	Westpine Family Night	Administration
14	Community Car Wash	Administration

Annual Parent Meeting

Westpine Middle School will take the following actions to convene an annual meeting, to which all parents and guardians of participating children shall be invited and encouraged to attend, to inform parents and guardians of their school's participation under this part and to explain the requirements of this part, and the right of the parents and guardians engaged. Include the specific activity and/or activities, frequency and duration, evidence-based research on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend [Section 1116(c)(1)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
<i>Title 1 Parent night</i>	<i>1 Time</i>	<i>Training about the Compact</i>	<i>We increased the number of returned compacts</i>

Flexible Parent Meetings

Westpine Middle School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare,

or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

Morning parent-teacher conferences from 8 am – 8:30 am. Individual targeted parent counseling for students not making adequate yearly academic progress

Building Capacity

Westpine Middle School will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
<i>Parent link tech training</i>	<i>monthly</i>	<i>Survey on Forms</i>	Reduction in tech calls
RTI	Monthly	District Mandates	Decreased number on Rtl
Canvas and Teams Training	Monthly	Survey on Forms	Less calls about finding assignments
Communications	Monthly Newsletter and Websit updates	Best Practices	Increased Parent Awareness

Staff Training

Westpine Middle School will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
<i>Cambridge Training to Learn Progression and Strategies</i>	<i>2 Times</i>	<i>Research based Instructional strategies</i>	Teacher Observation

Use of ParentLink to Communicate	1 Time training	Increase Parent Communication	Monitored number of messages sent by teachers

Other Activities

Westpine Middle School will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

Canvas Course for Parents created to allow parents and families to communicate with guidance regarding available community resources.

Communication

Westpine Middle School will provide parents of participating children the following [Section 1116(c)(4)]:

- Timely information about programs under this part [Section 1116(c)(4)(A)];
- A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and
- If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].

Monthly SAC and SAF meetings address curriculum, assessments and parent suggestions and concerns.

Accessibility

Westpine Middle School will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

All parent meeting in teams were available for translation. Newsletters on the website were translated with Google Translate. All parents through ParentLink and the website were invited to attend all events.

School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 04/11/2024 and will be in effect during the 2024-2025 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2024.



Signature of Principal

4/11/24

Date



SAC Chairperson

4/11/24

Date